



*Milwaukee Fire and Police Commission
200 East Wells Street, Room 706
Milwaukee, WI 53202-3554
414-286-FIRE (3473)
www.milwaukee.gov/fpc*

ENTRANCE EXAMINATION FOR FIREFIGHTER

BASIC FUNCTION OF POSITION: Firefighters respond to a wide range of emergencies, performing rescue, EMS (emergency medical services), and firefighting duties. Firefighters also operate equipment, maintain equipment and facilities, engage in fire prevention education and inspections and carry out other specialized assignments.

ESSENTIAL FUNCTIONS:

- Respond to emergencies including fire, medical or other forms of disaster under hazardous conditions.
- Lift, carry and operate heavy tools and equipment, including hoses, ladders, power saws, pumps, fans, etc.
- Perform search and rescue operations.
- Perform emergency medical services including basic life support.
- Perform maintenance of department apparatus, equipment, buildings and grounds.
- Perform general housekeeping duties.
- Participate in on-going training and professional development activities.
- Assist in conducting fire inspections.
- Participate in a variety of community service and public relations functions.
- Perform other related functions as assigned, which could include serving on special teams such as hazardous materials, dive rescue, and heavy urban rescue.

NOTE: Firefighters work one 24-hour shift every three days.

Reasonable accommodations requested by qualified individuals with disabilities will be made in accordance with the Americans with Disabilities Act (ADA) of 1990.

MINIMUM REQUIREMENTS:

1. At least 18 years of age by the application deadline (August 1, 2008).
2. United States Citizenship.
3. High school diploma or Wisconsin GED or a GED from a different state that meets Wisconsin GED standards by the application deadline (August 1, 2008).
4. Valid driver's license at the time of the background investigation. Valid Wisconsin driver's license within six months of appointment.
5. City of Milwaukee residency within six months of hire and throughout employment.

DISQUALIFIERS – Your application will be rejected if any of the following are true:

- ♦ You have failed a Milwaukee Fire Department background investigation within the last two years.
- ♦ You have been terminated or discharged or resigned with charges pending from either the Milwaukee Police Department or the Milwaukee Fire Department within the last year.

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THE CURRENT SALARY RANGE (850) is \$36,168 to \$61,030 annually with excellent benefits. Appointment is at the first step of the range.

THE SELECTION PROCESS will be job related and will consist of three parts. The first part will consist of a written test, physical ability test, and oral test. The Milwaukee Fire and Police Commission reserves the right to invite only the most qualified candidates to the physical ability and oral tests. Candidates passing all three components will be placed on the eligible list upon passing a background investigation. The second part of the selection process will consist of a ten week EMT training course provided at no cost by the Milwaukee Fire Department to the top ranked individuals on the eligible list. Successfully completing EMT training and passing the State of Wisconsin EMT certification examination will be necessary to proceed in the process. Candidates already licensed as EMTs will not be required to participate in this training. The third part of the selection process will consist of a medical examination, drug screen test and psychological evaluation. Candidates must successfully complete all components of the selection process in order to be hired. The eligible list created as a result of this selection process will remain in effect for two years unless rescinded or extended by the Board. Candidates not included in the first group to be invited to the physical ability and oral tests may be invited to take these examinations and proceed through other steps in the process at later dates depending on the needs of the Fire Department.

A CANDIDATE PREPARATION GUIDE for the written test is available at www.milwaukee.gov/jobs/Firefighter or at the Department of Employee Relations. Preparation guides for other test components will be available later in the process.

VETERAN'S PREFERENCE POINTS will be awarded in accordance with current State Statutes and Commission rules. In accordance with Commission rules, preference points will also be awarded to those who are bona fide City of Milwaukee residents **at time of application** or who have an Associate's degree in fire technology or a Bachelor's degree in fire science.

APPLICATIONS for this position will be accepted from Saturday, July 12, 2008 through Friday, August 1, 2008. Applications must be received at the above address or postmarked by **Friday, August 1, 2008** or they will NOT be accepted. The application and job announcement bulletin are available at www.milwaukee.gov/jobs. You are encouraged to complete and submit your application online. You may also print the application and submit it by mail or in person. Application materials are also available in Room 706, City Hall, 200 East Wells Street, Milwaukee, WI 53202. Updated information on the Firefighter selection process may be obtained by calling **414-286-FIRE (3473)**.

The City of Milwaukee is an Equal Opportunity Employer and values and encourages diversity.

FIREFIGHTER